

PROPOSED AGENDA
BOARD OF DIRECTORS MEETING

EQUUS BEDS GROUNDWATER MANAGEMENT DISTRICT NO. 2

Tuesday, December 14, 2010

1:00 p.m.

Conference Room

313 Spruce Street, Halstead, KS 67056-1925

Phone: (316) 835-2224 • Fax: (316) 835-2225

E-mail: equusbeds@gmd2.org • Website: www.gmd2.org

1. APPROVAL OF MINUTES
2. APPROVAL OF AGENDA
3. FINANCIAL REPORT
4. APPROVAL OF EXPENDITURES
5. PUBLIC FORUM - *Persons may present written or verbal comments concerning non-agenda business. Please limit presentation to five minutes.*
6. APPEAL REVIEW – None Pending
7. OLD BUSINESS
 - a) City of Maize, Permit #45615 Groundwater Pit, NW 20-26S-1W, Sedgwick County
 - b) Park City Properties, Application #47499, 17-26S-1E, Sedgwick County
8. NEW BUSINESS
 - a) 5-Year Review of the City of Wichita Aquifer Storage and Recovery (ASR) Project
 - b) Kansas Groundwater Management District's Legislative Reception – February 9, 2011
 - c) Draft FY 2012 Budget Review
9. MANAGER'S REPORT
 - a) Annual Meeting
 - b) ASR Project Report
 - c) Monthly Hydrologic Condition Report
 - d) Administrative and Field Tasks
 - e) Monthly Information and Service Report
10. ADDITIONS TO THE AGENDA
11. BOARD ROUND TABLE DISCUSSION – Larry Jacob, President
12. EXECUTIVE SESSION – Annual Staff Performance Reviews

Notice: All Board of Directors meetings and any portion thereof are open to the public, except for closed or executive meetings, as prescribed by K.S.A. 75-4319.

Persons desiring prior notification of Board of Directors meetings, hearings, work sessions or other business meetings should complete and submit a meeting notice request to the District office. Notice forms may be obtained by contacting the Equus Beds Groundwater Management District office at the address or telephone number listed above.

EQUUS BEDS GROUNDWATER MANAGEMENT DISTRICT NO. 2

December 14, 2010

The Board of Directors for the Equus Beds Groundwater Management District No. 2 held a monthly meeting December 14, 2010, in the conference room of the Equus Beds Groundwater Management District No. 2 in Halstead, Kansas. President Larry Jacob called the meeting to order at 1:02 p.m.

Directors and staff present during all or portions of the meeting:

Larry Jacob, President	Dennis Gruenbacher, Member
David Stroberg, Vice-President	Joe Pajor, Member
Fred Seiler, Secretary	Tom Adrian, Attorney
Don Koci, Treasurer	Tim Boese, Manager
Vin Kissick, Member	Dorinda Albrecht, Admin. Assistant
Mike McGinn, Member	Daniel Clement, Hydrologist

1 Directors absent (Bob Seiler)

Others attending the meeting or portions thereof were:

Jeff Lanterman, DWR – Stafford	M.S. Mitchell, Wichita
Richard LaMunyon, Maize	Brian Meier, Wichita
Denice Bruce, Wichita	Rich Robinson, Wichita
Debra Ary, Wichita	

Item 1 -- Approval of November 9th Meeting Minutes

Moved by Fred Seiler to approve the minutes as written. Dennis Gruenbacher seconded the motion. Motion carried with 6 Directors for, 0 Directors against, 0 Directors abstained, and 3 Directors absent.

Item 2 -- Approval of Agenda

Moved by Dennis Gruenbacher to approve the agenda as written. David Stroberg seconded the motion. Motion carried with 6 Directors for, 0 Directors against, 0 Directors abstained, and 3 Directors absent.

Item 3 -- Financial Report

The Financial Report for November was:	
Cash Receipts	\$ 504.98
Beginning Balance	\$ 391,126.09
General Fund – Interest	\$ 18.69
Grant Funds – Interest	\$ 1.90
Expenditures	\$ 24,900.400
Grant Funds Expenditures	\$ 0.00
Ending Balance	\$ 366,751.26

Moved by Fred Seiler to approve the November financial report. Dennis Gruenbacher seconded the motion. Motion carried with 6 Directors for, 0 Directors against, 0 Directors abstained, and 3 Director absent.

Item 4 -- Approval of Expenditures

Moved by Vin Kissick to approve the December expenditures. Fred Seiler seconded the motion. Motion carried with 6 Directors for, 0 Directors against, 0 Director abstained, and 3 Director absent.

Item 5 -- Public Forum

Larry Jacob, President, asked if any audience member wish to present any comments to the Board of Directors. There were none.

Item 6 -- Appeal Review – None

Item 7 -- Old Business

a) City of Maize, Permit #45615 Groundwater Pit, NW 20-26S-1W, Sedgwick Co.

Tim Boese, Manager, reviewed water quality information collected from the monitoring well located downgradient of water permit #45615. Richard LaMunyon, City of Maize, was present and provided additional information to the Board.

Moved by Mike McGinn to re-sample, at the City's expense, the downgradient monitoring well within 30 days of the December meeting with parameters to be determined by District staff. Fred Seiler seconded the motion. Motion carried with 8 Directors for, 0 Director against, 0 Directors abstained, and 1 Director absent.

b) Park City Properties, Application #47499, 17-26S-1E, Sedgwick Co.

Tim Boese, Manager, advised the applicant requested an extension in which to present additional information until the next available Board meeting.

Don Koci made a motion to table the item until the February 8th, 2011 meeting and to set a final deadline for the applicant to submit a final plan to District staff of January 14th, 2011. Dennis Gruenbacher seconded the motion. Motion carried with 8 Directors for, 0 Directors against, 0 Directors abstained, and 1 Director absent.

Item 8 -- New Business

a) 5-Year Review of City of Wichita's Aquifer Storage & Recovery (ASR) Project

Tim Boese, Manager, reviewed the City of Wichita's Aquifer Storage and Recovery (ASR) Project, in accordance with Condition No. 23 of the Initial, and later Modified, Order approving the ASR Project, and in accordance with the approved ASR Phase I Memorandum of Understanding (MOU) between the City of Wichita and the District. The review was conducted to determine if several key criteria identified in the Order and MOU have been met, and whether the District should submit any recommendations to the Chief Engineer, Division of Water Resources, concerning the future operation of the ASR Project.

Moved by Dennis Gruenbacher to table making any recommendations as to the future operation of the ASR Project and have the City, in coordination with the City's consultant(s) and District staff, compile a comprehensive report detailing the criteria described in Condition No. 23 of the Order and the criteria described in the MOU.

Fred Seiler seconded the motion. Motion carried with 7 Directors for, 0 Director against, 1 Director abstained (Joe Pajor), and 1 Director absent.

Additionally, the Board requested that a status update of the comprehensive report be provided at the March 8th meeting.

b) Kansas Groundwater Management Districts' Legislative Reception – February 9, 2011

Tim Boese, Manager, advised the groundwater management districts were planning a legislative reception in Topeka on February 9, 2011, and encouraged the Board to attend. He requested that the Board let staff know by the January meeting if they are planning on attending the reception.

c) Draft FY 2012 Budget Review

Tim Boese, Manager, reviewed the proposed FY 2012 budget. Board discussion followed. It was the consensus of the Board for Mr. Boese to make a few small changes and present the budget at the Annual Meeting.

Item 9 -- Manager's Report

a) Annual Meeting

Tim Boese, Manager, reviewed a draft of the agenda for the Annual Meeting and advised the Chief Engineer was confirmed to be the guest speaker. He suggested an agenda item be added to the agenda allowing the City of Wichita to present information regarding the ASR Project. It was the consensus of the Board to set the regular January meeting time at 3:00 p.m., and to add the City of Wichita to the Annual Meeting agenda.

b) ASR Project Report

Tim Boese, Manager, advised a date would need to be determined for the Board's tour of the ASR Project. It was the consensus of the Board to tentatively set the tour in August 2011. The Board also requested a photo tour be presented at the February or March meeting.

c) Monthly Hydrologic Condition Report

Tim Boese, Manager, advised the November hydrologic condition reports were in the Board booklets and also available online. He reported all stations are functioning properly and without problems.

d) Administrative & Field Tasks

Tim Boese, Manager, advised staff had been busy working on reviewing applications, assisting District patrons with applications, processing DWR files, performing field inspections, assessment questions, and preparing for the annual meeting.

Mr. Boese advised the office needed some minor repairs, painting, carpet cleaning, etc. and that the District's cleaning personnel could do the work, but since he was related to the cleaning personnel, he wanted the Board to approve the work. It was the consensus of the Board for the cleaning personnel to do the work.

He further advised that the office building on the north wall was continuing to settle and cracks were noticeable in the sheetrock. The Board consensus was to have the building inspected for possible needed repairs.

e) Monthly Information and Service Report

For the month of November, District staff responded to 143 requests, an average of 6.50 per day.

Item 10 -- Additions to the Agenda

There were none.

Item 11 -- Board Round Table Discussion – Larry Jacob, President

Tom Adrian, Legal Counsel, summarized a law seminar held by his law firm on December 3rd in Wichita that Tim Boese, Manager, attended and was a speaker, along with Tom Adrian and David Stucky, Legal Counsel.

Item 12 -- Executive Session – Annual Staff Performance Reviews

Moved by Dennis Gruenbacher and seconded by Vin Kissick to recess into Executive Session at 3:42 p.m. for 30 minutes to discuss personnel matters for the purpose of protecting the privacy of that information. Those present during this Executive Session were the members of the Board; Tim Boese, Manager; and Tom Adrian and David Stucky, Legal Counsel. Motion carried with 8 Directors for, 0 Directors against, 0 Directors abstained, and 1 Director absent.

The Board returned to regular session at 4:12 p.m.

Moved by Dennis Gruenbacher and seconded by David Stroberg to recess into Executive Session at 4:12 p.m. for 30 minutes to discuss personnel matters for the purpose of protecting the privacy of that information. Those present during this Executive Session were the members of the Board; Tim Boese, Manager; and Tom Adrian and David Stucky, Legal Counsel. Motion carried with 8 Directors for, 0 Directors against, 0 Directors abstained, and 1 Director absent.

The Board returned to regular session at 4:42 p.m.

Moved by Dennis Gruenbacher and seconded by Vin Kissick to recess into Executive Session at 4:42 p.m. for 15 minutes to discuss personnel matters for the purpose of protecting the privacy of that information. Those present during this Executive Session were the members of the Board; and Tom Adrian and David Stucky, Legal Counsel. Motion carried with 8 Directors for, 0 Directors against, 0 Directors abstained, and 1 Director absent.

The Board returned to regular session at 4:53 p.m.

Moved by Don Koci to increase the salaries of David Randolph, Hydrologic Technician, and Dorinda Albrecht, Administrative Assistant, by 5% each, effective January 1, 2011. Fred Seiler seconded the motion. Motion carried with 8 Directors for, 0 Directors against, 0 Directors abstained, and 1 Director absent.

Moved by Larry Jacob and seconded by Dennis Gruenbacher to offer a 2-year contract with terms agreed upon by the Board, for Tim Boese, Manager, with a 5% salary increase for 2011, all of which will be effective January 1, 2011.

Motion carried with 8 Directors for, 0 Directors against, 0 Directors abstained, and 1 Director absent.

Moved by Fred Seiler and seconded by Dennis Gruenbacher to adjourn the meeting. Motion carried with 8 Directors for, 0 Directors against, 0 Directors abstained, and 1 Director absent.

Larry Jacob, President, adjourned the Board meeting at 4:59 p.m.

Respectfully submitted,



Fred Seiler
Secretary

FS/DDA/da