

**PROPOSED AGENDA  
BOARD OF DIRECTORS MEETING  
EQUUS BEDS GROUNDWATER MANAGEMENT DISTRICT NO. 2**

**Conference room  
Tuesday, December 12, 2006  
1:00 p.m.**

**313 Spruce Street  
Halstead, KS 67056-1925**

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- 1. APPROVAL OF MINUTES**
  - a) November 14 meeting
  - b) November 22 meeting
- 2. APPROVAL OF AGENDA**
- 3. FINANCIAL REPORT**
- 4. APPROVAL OF EXPENDITURES**
- 5. PUBLIC FORUM** - *Persons may present written or verbal comments concerning non-agenda business. Please limit presentation to five minutes.*
- 6. APPEAL REVIEW**
  - a) None pending
- 7. OLD BUSINESS**
  - a) City of Maize, Permit #45615 monitoring plan, NW 20-26S-1W, Sedgwick County
  - b) Attorney General Opinion No. 2002-24 update
- 8. NEW BUSINESS**
  - a) Land Assessment Exclusion Request – Dorothy L. & M.F. Scoby Family Trust
  - b) Aquifer Storage and Recovery Project, Phase I, surface water intake proposed modifications
  - c) Manager Transition
  - d) Draft FY 2008 budget review
- 9. MANAGER'S REPORT**
  - a) Annual meeting
  - b) Monthly hydrologic condition report
  - a) Administrative and field tasks
  - c) Monthly information and service report
- 10. ADDITIONS TO THE AGENDA**
- 11. EXECUTIVE SESSION** – Annual staff performance review
- 12. EXECUTIVE SESSION** – Former Manager District contractual obligation
- 13. BOARD ROUND TABLE DISCUSSION** – Bob Seiler, President

**Notice: All Board of Directors meetings and any portion thereof are open to the public, except for closed or executive meetings, as prescribed by K.S.A. 75-4319.**

**Please complete a meeting notice form, if you wish to be notified of Board of Directors meetings, hearings, work sessions or other business meetings. Notice forms may be obtained by contacting the Equus Beds Groundwater Management District No. 2.**

**EQUUS BEDS GROUNDWATER MANAGEMENT DISTRICT NO. 2**  
**December 12, 2006**

The Board of Directors for the Equus Beds Groundwater Management District No. 2 held a monthly meeting December 12, 2006, in the conference room of the Equus Beds Groundwater Management District No. 2 in Halstead, Kansas. President Bob Seiler called the meeting to order at 1:02 p.m.

Directors and staff present during all or portions of the meeting:

Robert Seiler, President	Nadine Stannard, Member
Frank Harper, Vice-President	Fred Seiler, Member
Larry Jacob, Treasurer	Dennis Gruenbacher, Member
David Stroberg, Secretary	Tom Adrian, Attorney
Kirk Larson, Member	Lee Wheeler, Manager
David Warren, Member	Tim Boese, Hydrologist & Acting Secretary

Directors absent: None

Others attending the meeting or portions thereof were:

M.S. Mitchell, Wichita	Steve Bond, DWR – Stafford
Rick Thome, Bob Bergkamp Construction	Bill McKinley, City of Maize

**Item 1a -- Approval of November 14<sup>th</sup> Minutes**

Moved by Dennis Gruenbacher and seconded by Larry Jacob to approve the November 14<sup>th</sup>, 2006, Board meeting minutes. Motion carried with 8 Director(s) for, 0 Director(s) against, 0 Director(s) abstained, and 1 Director(s) absent.

**Item 1b -- Approval of November 22<sup>nd</sup> Minutes**

Moved by Dennis Gruenbacher and seconded by Larry Jacob to approve the November 22<sup>nd</sup>, 2006, Board meeting minutes. Motion carried with 8 Director(s) for, 0 Director(s) against, 0 Director(s) abstained, and 1 Director(s) absent.

**Item 2 -- Approval of Agenda**

Moved by Nadine Stannard and seconded by Frank Harper to approve the December agenda as written. Motion carried with 8 Director(s) for, 0 Director(s) against, 0 Director(s) abstained, 1 Director(s) absent.

**Item 3 -- The Financial Report**

**a) The Financial Report for November was:**

Cash Receipts	\$ 2,155.35
Beginning Balance	\$ 183,823.68
General Fund Interest	\$ 633.12
Grant Funds – Interest	\$ 99.42
Expenditures	\$ 17,641.64
Grant Funds Expenditures	\$ 0.00
Ending Balance	\$ 169,069.93

Moved by Larry Jacob to approve the November financial report. Fred Seiler seconded the motion. Motion carried with 8 Director(s) for, 0 Director(s) against, 0 Director(s) abstained, 1 Director(s) absent.

#### **Item 4 -- Approval of Expenditures**

Moved by Kirk Larson and seconded by David Stroberg to approve the December expenditures. Motion carried with 8 Director(s) for, 0 Director(s) against, 0 Director(s) abstained, 1 Director(s) absent.

#### **Item 5 -- Public Forum**

Bob Seiler, President, asked if any audience member wish to present any comments to the Board of Directors. Rick Thome, Bob Bergkamp Construction, was present and addressed the Board. Mr. Thome was checking on the status of water permit applications Bob Bergkamp Construction filed and inquired if District staff needed any additional information for the District's review. Tim Boese, Hydrologist, advised that the District received the Division of Water Resources' request for review and recommendation and that the District would be reviewing the applications as soon as possible.

#### **Item 6 -- Appeal Review**

There were none.

#### **Item 7 -- Old Business**

##### **a) City of Maize, Permit #45615 Monitoring Plan, NW 20-26S-1W, Sedgwick County**

Bill McKinley, City of Maize, was present and provided information to the Board regarding water permit #45615. Mr. McKinley presented a draft monitoring plan to the Board and advised details were to be worked out between the City of Maize and the City of Wichita laboratory and the private laboratory. Tim Boese, Hydrologist, inquired about wording of the second pit sampling. The Board's consensus was that the second pit sample was to be required in the plan.

##### **b) Attorney General Opinion No. 2002-24**

Tim Boese, Hydrologist, advised no new information was available but he would keep the Board advised to any new information he receives. Board discussion followed.

#### **Item 8 -- New Business**

##### **a) Land Assessment Exclusion Request – Dorothy L. & M.F. Scoby Family Trust**

Tim Boese, Hydrologist, presented background information and findings based on Kansas statutes, land assessment records and District field inspection.

Based on District findings, Frank Harper moved to approve the land assessment exclusion request. Kirk Larson seconded the motion. Motion carried with 9 Director(s) for, 0 Director(s) against, 0 Director(s) abstained, and 0 Director(s) absent.

##### **b) Aquifer Storage and Recovery Project, Phase I, Surface Water Intake Proposed Modifications**

Tim Boese, Hydrologist, advised the Board of a new surface water application filed by the City of Wichita for the ASR Project, Phase I, surface intake site. The new application would take the place of four current permits and would increase the diversion rate by 1000gpm. The Board consensus was to have District staff summarize the new application for Board review at the January 9, 2007, meeting.

**c) Manager Transition**

Board consensus was for Tim Boese, Hydrologist, to continue to represent the District and the Kansas Groundwater Management Districts Association on the Oil and Gas Advisory Committee.

David Warren made a motion to add Lee Wheeler to all financial accounts and credit card account. Frank Harper seconded the motion. Motion carried with 9 Director(s) for, 0 Director(s) against, 0 Director(s) abstained, and 0 Director(s) absent.

**d) Draft FY 2008 Budget Review**

Lee Wheeler, Manager, and Tim Boese, Hydrologist, presented the draft FY 2008 budget to the Board. Board consensus was to re-name and adjust the line item "Budgeted Reserve" and to keep the assessment rate at \$0.85 per acre-foot and for the Board to review it at the January 9, 2007, meeting.

**Item 9 -- Manager's Report**

**a) Annual Meeting**

It was the Board consensus to set the start time for the regular January meeting for 4:00pm. Also, the Board advised to add an item to the annual meeting agenda for Lee Wheeler to address the audience.

**b) Monthly Hydrologic Condition Report**

Tim Boese, Hydrologist, advised the monthly hydrologic condition reports could be found in the Board booklets, and that all stations were functioning properly, except the Pretty Prairie station water-level transducer and advised the station manufacturer was continuing to work on the problem.

**c) Status Administrative and Field Tasks**

Tim Boese, Hydrologist, reviewed District staff's activities for the month of November.

**d) Monthly Information and Service Report**

Tim Boese, Hydrologist, reviewed the customer service information for the month of November. Staff responded to 127 requests in November, an average of 6.68 per day.

**Item 10 -- Additions to the Agenda**

There were none.

**Item 11 -- Executive Session -- Annual Staff Performance Reviews**

Moved by David Warren to recess into Executive Session at 2:37 p.m. for 30 minutes to discuss the annual staff performance reviews for the purpose of protecting the privacy of that information. Those present during this executive session were the members of the Board; Lee Wheeler, Manager; Tim Boese, Hydrologist; and Tom Adrian, Legal Counsel. The open meeting was to reconvene at 3:07 p.m.

Kirk Larson seconded the motion. The motion carried with 9 Director(s) for, 0 Director(s) against, 0 Director(s) abstained, and 0 Director(s) absent.

The Board returned to regular session at 3:07 p.m.

Moved by David Warren to recess into Executive Session at 3:07 p.m. for 30 minutes to discuss the annual staff performance reviews for the purpose of protecting the privacy of that information. Those present during this executive session were the members of the Board; Lee Wheeler, Manager; and Tom Adrian, Legal Counsel. The open meeting was to reconvene at 3:37 p.m.

Kirk Larson seconded the motion. The motion carried with 9 Director(s) for, 0 Director(s) against, 0 Director(s) abstained, and 0 Director(s) absent.

The Board returned to regular session at 3:40 p.m.

Moved by Dennis Gruenbacher to recess into Executive Session at 3:40 p.m. for 20 minutes to discuss the annual staff performance reviews for the purpose of protecting the privacy of that information. Those present during this executive session were the members of the Board; Lee Wheeler, Manager; and Tom Adrian, Legal Counsel. The open meeting was to reconvene at 4:00 p.m.

David Warren seconded the motion. The motion carried with 9 Director(s) for, 0 Director(s) against, 0 Director(s) abstained, and 0 Director(s) absent.

The Board returned to regular session at 3:55 p.m.

Moved by David Warren to:

1. give Tim Boese, Hydrologist, a salary increase of \$2,049 per year starting January 1, 2007, and give a one-time \$8,000 bonus in recognition of his performance during the time he served as Interim Manager;
2. give Dorinda Albrecht, Administrative Assistant, a salary increase of \$700 per year starting January 1, 2007, and give a one-time \$2,000 bonus in recognition of her performance during the time of the manager vacancy; and
3. make no change to the current annual salary for David Randolph, Hydrologic Technician.

Kirk Larson seconded the motion. Motion carried with 9 Director(s) for, 0 Director(s) against, 0 Director(s) abstained, and 0 Director(s) absent.

**Item 12 -- Former Manager District Contractual Obligation**

No action was taken.

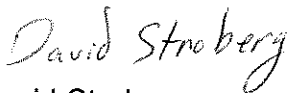
**Item 13 -- Board Round Table Discussion – Bob Seiler, President**

There was none.

Moved by Nadine Stannard and seconded by Larry Jacob to adjourn the meeting. Motion carried with 9 Director(s) for, 0 Director(s) against, 0 Director(s) abstained, 0 Director(s) absent.

Bob Seiler, President, adjourned the Board meeting at 3:55 p.m.

Respectfully submitted,



David Stroberg  
Secretary

DS/DDA/da