

**PROPOSED AGENDA
BOARD OF DIRECTORS MEETING
EQUUS BEDS GROUNDWATER MANAGEMENT DISTRICT NO. 2**

Conference room

1:00 p.m.

Tuesday, December 13, 2005

313 Spruce Street

Halstead, Kansas, 67056-1925

Voice: (316) 835-2224 Fax: (316) 835-2225 E-mail: equusbed@ink.org

- 1. APPROVAL OF MINUTES**
- 2. APPROVAL OF AGENDA**
- 3. FINANCIAL REPORT**
- 4. APPROVAL OF EXPENDITURES**
- 5. PUBLIC FORUM** - *Persons may present written or verbal comments concerning non-agenda business. Please limit presentation to five minutes.*
- 6. APPEAL REVIEW**
 - a) None pending
- 7. OLD BUSINESS**
 - a) District Employee Retirement Policy review and action
- 8. NEW BUSINESS**
 - a) Land Assessment Exclusion Requests – Cecelia Preisser Trust, John P. Paney, Gilbert Seiler, Joyce P. Lane, Gilbert Seiler Jr., Guy Seiler, Gary Reichenberger, Diane P. Dold, Dean B. Cauble, Nancy J. Montague, Sandra Reichenberger, Albert Schmidt, Martin Kerschen, Bernard G. Schmitz
 - b) Annual meeting location
 - c) Draft FY 2007 budget review
- 9. MANAGER'S REPORT**
 - a) Annual meeting
 - b) Status computer network system
 - c) Groundwater pit study status
 - d) Monthly hydrologic condition report
 - e) Monthly information and service report
- 10. ADDITIONS TO THE AGENDA**
- 11. EXECUTIVE SESSION** - Annual staff performance review
- 12. BOARD ROUND TABLE DISCUSSION** – Bob Seiler, President

Notice: All Board of Directors meeting and any portion thereof is open to the public, except for closed or executive meetings, as prescribed by K.S.A. 75-4319.

Please complete a meeting notice form, if you wish to be notified of Board of Directors meetings, hearings, work sessions or other business meetings. Notice forms may be obtained by contacting the Equus Beds Groundwater Management District No. 2.

EQUUS BEDS GROUNDWATER MANAGEMENT DISTRICT NO. 2
December 13, 2005

The Board of Directors for the Equus Beds Groundwater Management District No. 2 held a monthly meeting December 13, 2005, in the conference room of the Equus Beds Groundwater Management District No. 2 in Halstead, Kansas. Bob Seiler, President, called the meeting to order at 1:03 P.M.

Directors and staff present during all or portions of the meeting:

Robert Seiler, President	Nadine Stannard, Member
Frank Harper, Vice President	Fred Seiler, Member
David Stroberg, Secretary	Tom Adrian, Attorney
Clarke Dixon, Treasurer	Mike Dealy, Manager
Larry Jacob, Member	Tim Boese, Hydrologist
Kirk Larson, Member	Dorinda Albrecht, Administrative Assistant

Directors absent: David Warren

Others attending the meeting or portions thereof were:

Brian Meier, Wichita	Chris Rasmussen, City of Mt. Hope
Darlene Dixon, Kansas City, MO	Amy Bickel, Hutchinson News
Gilbert Seiler, Garden Plain	John A Young, Mt. Hope
John P Paney, Mt. Hope	M. S. Mitchell, Wichita
Sarah Korwin, Harvey County Independent	

Item 1 -- Approval of Minutes

Moved by Larry Jacob and seconded by David Stroberg to approve the November 8, 2005, Board minutes. Motion carried with 6 Directors for, 0 Directors against, 0 Directors abstained, and 3 Directors absent.

Item 2 -- Approval of Agenda

Moved by Clarke Dixon to approve the December agenda as written. Seconded by Larry Jacob. Motion carried with 6 Directors for, 0 Directors against, 0 Directors abstained, 3 Directors absent.

Item 3 – Financial Report

The Financial Report for November was:

Cash Receipts	\$ 561.98
Beginning Balance	\$ 163,612.60
Money Market Account Interest	\$ 451.34
General Fund Interest	\$ 27.43
Grant Funds – Interest	\$ 23.35
Expenditures	\$ 20,088.11
Grant Funds Expenditures	\$ -0-
Ending Balance	\$ 144,588.59

Moved by Frank Harper and seconded by David Stroberg to approve the November financial report. Motion carried with 7 Directors for, 0 Directors against, 0 Directors abstained, 2 Directors absent.

Item 4 -- Approval of Expenditures

Moved by Larry Jacob and seconded by Fred Seiler to approve the December expenditures. Motion carried with 7 Directors for, 0 Directors against, 0 Directors abstained, 2 Directors absent.

Item 5 -- Public Forum

Bob Seiler, President, asked those in attendance if there were any comments on a non-agenda item. There were none presented to the Board.

Item 6 – Appeal Review

There were no appeals pending.

Item 7 – Old Business

a) District Employee's Retirement Policy review and action

As requested at the November Board meeting, Mike Dealy, Manager, drafted and presented to the Board a proposed District employees' retirement policy. Board discussion followed.

Nadine Stannard made a motion to adopt the proposed retirement policy, effective January 1, 2006, and requested that a board member attend the meetings to select the financial institution that will administer the employees' SIMPLE IRA accounts. Kirk Larson seconded the motion.

Motion carried with 6 Directors for, 2 Directors against - Clarke Dixon and Bob Seiler, 0 Directors abstained, 1 Directors absent.

Item 8 – New Business

a) Land Assessment Exclusion Requests – Cecelia Preisser Trust, John P. Paney, Gilbert Seiler, Joyce P. Lane, Gilbert Seiler, Jr., Guy Seiler, Gary Reichenberger, Diane P. Dold, Dean B. Cauble, Nancy J. Montague, Sandra Reichenberger, Albert Schmidt, Martin Kerschen, Bernard G. Schmitz.

Tim Boese, Hydrologist, presented background information and findings based on Kansas statutes, land assessment records and District field inspections.

Based on District's findings, Nadine Stannard moved to:

1. approve the land assessment exclusion requests of Gilbert Seiler, Jr., Guy Seiler, and Diane P. Dold;
2. notify the individuals of the exclusion approval and also inform the parties of the District's services; and
3. notify the individuals of the exclusion denials and inform the parties of the land exclusion requirements.

Frank Harper seconded the motion. Motion carried with 8 Directors for, 0 Directors against, 0 Directors abstained, 1 Directors absent.

In addition, it was the consensus of the Board to:

1. have the Manager coordinate an informational meeting with Gilbert Seiler and others in the Sumner Township area to present the District's standards and policies, and to explain the benefits and services of the District; and
2. process land exclusion requests using the following procedure: 1) using the statutory requirements, District staff will determine if a land exclusion request complies with the requirements, 2) requests that comply with the requirements will be reviewed and approved by the Board of Directors, 3) requests that do not comply will be denied and the land owner will be notified in writing by District staff.

b) Annual Meeting Location

Mike Dealy, Manager, advised that due to a schedule conflict on January 10, 2006, the Halstead High School auditorium was not available for the annual meeting. Information for an alternate location, including rental fees, was presented to the Board and included 1) the Sacred Heart Parish Center, Halstead; 2) Moundridge High School, Moundridge; 3) Kansas Cosmosphere, Hutchinson; and 4) Cross Winds Conference Center, Hesston.

Frank Harper moved the meeting be held at the Sacred Heart Parish Center in Halstead because of its close vicinity to the District's regular meeting location.

Clarke Dixon seconded the motion. Motion carried with 8 Directors for, 0 Directors against, 0 Directors abstained, 1 Directors absent.

c) Draft FY 2007 budget review

Mike Dealy, Manager, reviewed the proposed fiscal year 2007 budget. Discussion followed. It was the consensus of the Board to detail salaries expenditures.

Item 9 – Manager's Report

a) Annual Meeting

Mike Dealy, Manager, reviewed the agenda with the Board for the annual meeting.

b) Status computer network system

Mike Dealy, Manager, reviewed the network system of the District's computer system and explained system upgrades.

c) Groundwater pit study status

Mike Dealy, Manager, advised the Board of a scheduled meeting of the Groundwater Pit Task Force, at 11:00 a.m., December 16, 2005, at the Wichita Builders offices in Wichita, Kansas.

d) Monthly hydrologic condition report

Mike Dealy, Manager, advised the monthly data collection station reports were in the Board booklets for review.

e) Monthly information and service report

Staff responded to 120 requests for information or assistance in November, an average of 6.32 per day.

Item 10-- Additions to the Agenda

There were no additions to the agenda.

Item 11 –Executive Session – Annual staff performance review

It was moved by Fred Seiler to recess into Executive Session at 3:43 p.m. for 1 hour to discuss the annual staff performance review, for the purpose of protecting the privacy of that information. Those present during this executive session were the members of the Board, Mike Dealy, Manager, and Tom Adrian, Legal Counsel. The open meeting was to reconvene at 4:45 p.m. Larry Jacob seconded the motion. The motion carried with 8 Directors for, 0 Directors against, 0 Directors abstained, and 1 Directors absent.

It was moved by Clarke Dixon and seconded by David Stroberg at 4:45 p.m. to extend Executive Session another 30 minutes. The open meeting was to reconvene at 5:15 p.m. The motion carried with 8 Directors for, 0 Directors against, 0 Directors abstained, and 1 Directors absent.

It was moved by Nadine Stannard and seconded by Clarke Dixon at 5:15 p.m. to extend Executive Session another 30 minutes. The open meeting was to reconvene at 5:45 p.m. The motion carried with 8 Directors for, 0 Directors against, 0 Directors abstained, and 1 Directors absent.

The Board returned to regular session at 5:45 p.m.

It was moved by Kirk Larson and seconded by Frank Harper to give Tim Boese, Hydrologist, a \$500 bonus in recognition of his performance prior to the evaluation period for his new position as Hydrologist. The motion carried with 8 Directors for, 0 Directors against, 0 Directors abstained, and 1 Directors absent.

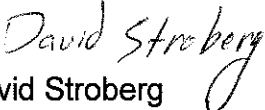
It was moved by Kirk Larson and seconded by Larry Jacob to keep the Manager's salary at its present amount. The motion carried with 8 Directors for, 0 Directors against, 0 Directors abstained, and 1 Directors absent.

Item 12 – Board Round Table Discussion – Bob Seiler, President

There was no discussion.

Bob Seiler, President, adjourned the Board meeting at 5:51 p.m.

Respectfully submitted,


David Stroberg
Secretary
JS/MTD/dda